



## **ELGIN & LOSSIEMOUTH HARBOUR COMPANY**

### **HEALTH SAFETY AND ENVIRONMENTAL POLICY**

The Elgin & Lossiemouth Harbour Company recognise that good Health, Safety & Environmental systems are fundamental to our business.

The Company considers it a priority to minimise risks to customers, visitors, members of the public and employees who may be affected by our activities.

#### **Guidance for Port Users & Visitors**

All traffic must adhere to the speed limits of 5mph on the harbour undertaking.

Vehicles involved in cargo or fish landing operations may access the quays as directed by harbour staff.

Vehicles parking off quay only at the direction and positioning by harbour staff.

Drivers and pedestrians should be aware of moving plant and equipment operating on harbour properties. These include the sublift, cranes, lorries and forklift trucks. Large plant and slow moving vehicles can be moved under the supervision and escort of harbour staff.

Drivers and plant operators must wear Personal Protective Equipment (safety shoes or boots, high visibility vest or jackets and hard hats) when operating near lifting operations. When operating close to the quayside in bad weather, an auto inflation lifejacket must be worn.

Hot Work (welding, cutting and grinding) is restricted to suitably qualified persons who must ensure that a safe system of work is in place.

All spillages must be cleared as soon as possible at time of incident. Spillage must not be dumped into the water but disposed of properly.

### **Fishing vessels**

Suitable and sufficient mooring ropes must be provided by fishing vessel owners at all times and vessels are to be safely fastened to quayside bollards and also to the alongside vessel when rafted off.

Fishing gear may be temporarily stored in designated storage areas with the permission of harbour staff but must be kept tidy and taken back on board at the soonest opportunity.

Care must be taken when crew access or leave their vessel by means of the quayside ladders.

All vessels must be suitably insured for third party risks to a minimum amount of £2,000,000 (two million pounds), and copies of current insurances must be provided to the Company.

Fishing vessel owners are responsible for the safety and welfare of their crew members at all times.

### **Leisure Vessels**

Launch and recovery of small vessels and personal watercraft at the slip is only permissible after the issue of a licence and proof of current third party insurance. All manoeuvres, entries and exits at the harbour must be undertaken at slow speed.

Yachts and powerboats allocated pontoon berths are responsible for the safety of passengers and crew at all times. Yacht users should make every effort to keep the gatehouses locked for the safety and security of their vessels.

Craning vessels on to hard standing areas is entirely the responsibility of the crane operator and the yacht owner and harbour staff must be informed

before craning takes place. The Company will not be liable for any costs and it will be the yacht owner's responsibility to supply cradles suitable for purpose.

### **All users**

It is the boat owners responsibility to ensure life jackets are worn, that their vessel is seaworthy and that VHF radio is installed and fully operational – VHF Channel 12 for Lossiemouth Marina, VHF Channel 16 for Coastguard.

Any accident including near misses, land spill, oils spills into the water and incidents involving damage, must be reported to the harbour staff.

Observe all safety and instruction signs without exception.

It is a criminal offence to misuse, interfere with or damage safety equipment.

### **Environment**

Unauthorised dumping of waste is strictly prohibited and all waste shall be disposed of in compliance with current legislation in provided receptacles.

No unauthorised discharges are permitted to drains, sewers or watercourses.

Disposal of sewage or any substance considered to be harmful into the harbour is strictly prohibited.

All general waste is to be deposited in waste bins provided at the gatehouses.